

Documenting UNLV Processes Committee

Meeting 1 - Minutes

Tuesday, June 20, 2006

Attendees:

Cem Sunata, Karen Emptage, Jonathan Blake, Dr. Harriet Barlow, Stacy Shiroma, Lynne Personnius, Susan Enslin, Annie Macias

Discussion:

Cem shared with the group that this was the kick-off meeting to get everyone at the table to discuss the need for documenting UNLV processes. The goal is to document SIS related processes in terms of what we do, how we do it, and why we do it.

The group agreed to start with Student Records from the point a student is already admitted and forward. The tentative deadline discussed was of end of Fall semester (Dec 06).

Next meeting is scheduled for Thursday, July 6 at 2:00pm in the FRA conference room.